

# VACANCY ANNOUNCEMENT

## The U.S. Missions in Paris

<b>To</b> <b>All Employees</b>	<b>Date: October 25, 2004</b>
<b>Subject: Security Investigator (Indefinite Appointment)</b>	<b>HR – 181</b>

**OPEN TO:**

1. Appointment Eligible Family Members (AEFMs), and Not Ordinarily Residents (NORs)
2. Ordinarily Residents (ORs).  
*(Note: Prior to applying, all Ordinarily Resident (OR) applicants must have ten-year work and/or residency permits allowing work in France)*

**POSITIONS:** N-56006 – Security Investigator - (FSN-08, FP-06)

**OPENING DATE:** October 25, 2004

**CLOSING DATE:** November 8, 2004 (COB)

**WORK HOURS:** Full-time: 40 hours/week for AEFM/NOR  
35 hours/week for Ordinarily Residents

**SALARY:**        **AEFM/NOR:** \$33,697.00 gross p.a. (to be confirmed by Washington) - (Full level, FP-06)  
**OR:** € 36,587.00 gross p.a.  
(FSN-08, Full Performance level\*)

\*Full Performance Level: The successful candidate will be hired at a lower grade level (trainee level) should s/he not meet all requirements of the positions.

The Regional Security Office in Paris seeks an experienced **Security Investigator** to work as part of a team of four security investigators, under the general supervision of the Regional Security Officer:

## **MAJOR DUTIES & RESPONSIBILITIES**

The incumbent performs the following duties:

- Conducts sensitive personnel, threat and criminal investigations as assigned by the Chief Security Investigator;
- Coordinates protective security arrangements for U.S. dignitaries visiting France;
- Maintains and fosters liaison with law enforcement officials throughout France;
- Performs after hours and weekend duty as required.

## **QUALIFICATIONS:**

*Education:* Community College Degree

- *Prior Work Experience:* Minimum of six years of law enforcement and /or investigative experience in France.
- *Language Proficiency:* French (Speaking/Reading/Writing) – Native proficiency. English (Speaking/Reading/Writing) – Minimum Professional Proficiency.
- *Knowledge:* Must be familiar with French criminal law and law enforcement procedures pertaining to public safety, investigations and protective operations.
- *Skills and Abilities:* Must possess a driver's license and have basic computer skills. Demonstrate good interpersonal skills and the ability to deal effectively with others to obtain their cooperation. Must be able to distinguish between relevant and irrelevant information and to report facts accurately and in a logical, concise, and objective manner. Must be able to qualify with a firearm.

## **RANKING FACTORS:**

- 1- Previous experience
- 2- Language skills
- 3- Education

## **SELECTION PROCESS**

Initial screening will be based on the curriculum vitae and letter of interest. Candidates meeting the minimum requirements will be invited to a preliminary interview and to an English test. Those ranked highest will then be referred for interviews.

When equally qualified, Eligible Family Members, U.S. Veterans and former FSC employees subject to the RIF will be given preference in that order. Therefore, it is essential that all candidates address the required qualifications above in the application.

### **ADDITIONAL SELECTION CRITERIA**

Management will consider nepotism/conflict of interest, and visa status in determining successful candidacy.

Current employees may not apply unless they have completed 52 weeks in their current position.

Applicants must be eligible for employment under host government laws and regulations.

Employees under fixed-term appointments may not apply unless they reach the end of their contract.

### **APPLICATION:**

Interested candidates who meet the requirements of the above position may apply by forwarding to the Human Resources Office, AM-16, American Embassy, 2 avenue Gabriel, 75382 Paris Cédex 08, or by e-mail to: [baylegb@state.gov](mailto:baylegb@state.gov) and [Auffretlj@state.gov](mailto:Auffretlj@state.gov)

- *A recent application or CV in English.*
- *A letter of interest in English stating the qualifications for the position with special emphasis on the ranking factors.*
- *Evidence of authorization to work in France:*
  - For a dual national, copy of the French identity card.*
  - For a non-French citizen, copy of the carte de séjour with a valid ten-year work permit.*
  - For an EU citizen, a copy of the EU card or passport.*

**Only applications received in the Human Resources Office before the closing date will be eligible for consideration. Applications and letters, which are inadequate or incomplete, will not be considered. Only applicants selected for interviews will be contacted.**

This position is advertised inside and outside concurrently.

### **POINT OF CONTACT**

Email: [baylegb@state.gov](mailto:baylegb@state.gov) and [Auffretlj@state.gov](mailto:Auffretlj@state.gov)

American Embassy  
2, avenue Gabriel  
75382 Paris Cédex 08

FAX: 01-43-12-24-36

DEFINITIONS

**1. Appointment Eligible Family Member (AEFM): US Citizen spouse or US citizen child as referred to in 6 FAM 111.3, paragraph R, (1) who is at least age 18, and who, in either case, is on the travel orders of a US citizen Foreign or Civil service employee or military service member permanently assigned to or stationed in France.**

**2. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has shifted the main residency focus to the host country and has the required work and/or residency permit for employment in country. Documents showing authorization to work in France and residency status must be submitted with application.**

**3. Not-Ordinarily Resident (NOR): A non-host country citizen (U.S. citizen or foreign national) who, although legally resident in a host country, is not permanently resident. US citizen EFMs and Members of Household of FS, GS, and Military Personnel officially assigned to post are generally the only individuals who are NOR and are eligible to work under host country law.**

CLOSING DATE FOR THIS POSITION: November 8, 2004 (COB, at 5:p.m.)  
An Equal Opportunity Employer

DSS/HR/MGT